



## Medication Management Policy

The Next Step Pediatrics team takes pride in being chosen to manage our patients' medical needs. We take this matter very seriously and must adhere to strict Federal regulations regarding certain medications. Therefore, we feel it is in the best interest of each patient that there is a clear understanding of what is expected regarding your medication regimen and care. Below are the provisions we require our patients/families to adhere to in order to ensure proper evaluations, management, and continuity of care. Please review the provisions listed below, sign and date the contract at the bottom of the form.

- Medication management appointments may not be made in conjunction with wellness visits. Patients must be seen for medication management checks at a minimum of every six months, unless otherwise directed by your provider.
- In order to adhere to the medication management visit requirements, allow adequate time to schedule your appointment.
  - We recommend scheduling your appointment at least one month in advance to ensure provider availability.
- Patients must attend all appointments; parents may not schedule appointments without their minor child in attendance.
- We require at least 24-hour advance notice to cancel appointments. A fee will be assessed on all appointments rescheduled inside of the 24-hour window or missed appointments.
- Balances must be paid in full (or payment arrangements made) in order to schedule visits.
- If the patient is not able to adhere to the prescribed appointment schedule, the practice holds the right to discontinue prescribing medications and/or withhold refills until follow-up visits are made.
- Patients seen on their own (no parent at the appointment), or sent with another caregiver, hold the right to make management decisions in conjunction with the provider.
  - Parents are expected to attend all appointments, thus separate calls to parents will not routinely be made.